

CONTINUING EDUCATION: Fourteen (14) class hours of instruction in appraisal courses or seminars for each year *preceding* the license or certification are required for renewal (**28 hours total, including the 7-hour USPAP Update Course**). Continuing education hours may be obtained anytime during the term *between the date of issue and expiration of your current license or certificate*. All continuing education must be documented by attaching signed certificates of completion, official transcripts or URCEC (Uniform Request for Continuing Education Credit) forms.

- The minimum length of time for a continuing education course or seminar to be acceptable is two hours.
- Attendance at organizations chapter meetings is specifically excluded unless approved as an “educational offering”.
- “Carry over” hours from past to future years is not allowed.
- The same or similar course cannot be repeated for use as continuing education within a license cycle.
- Courses or seminars not approved by the Board or the Administrator cannot be used for continuing education credit.
- Extension of time to satisfy continuing education hour requirements will not be permitted.
- **The Appraisal Foundation’s 7-Hour National USPAP Update Course, or its equivalent, is required as part of the 28 hours of continuing education for license/certificate renewal. The 15-Hour National USPAP Course cannot be used in place of the 7-Hour National USPAP Update Course.**

LIST BELOW YOUR CONTINUING EDUCATION COURSES FOR THIS RENEWAL CYCLE

<i>Course Title</i>	<i>Date</i>	<i>Classroom Hours.</i>	<i>Course Provider</i>

QUESTIONS: If you answer yes to any of the following questions, provide written explanation and documentation on separate sheets of paper and attach them to your application.

1. Have you **EVER** had an application for certification or licensure as an appraiser denied by the State of Oregon or any other state? If yes, please provide written explanation. Yes ___ No ___

2. Have you **EVER** been reprimanded or fined or had a license, certificate or registration suspended, revoked, restricted, denied, or surrendered in this or any other state by any agency that has granted you a license, certificate or registration to engage in a regulated occupation, trade or profession? If yes, please provide written explanation. Yes ___ No ___

3. Are you the subject of **ANY** pending investigation, administrative sanction proceeding, hearing, trial or similar action by any agency that has granted or denied you a license, certificate or registration to engage in a regulated occupation, trade or profession? If yes, explain and submit a copy of any documentation that describes the charges against you. Yes ___ No ___

4. Have you **EVER** entered a plea of nolo contendere, plead or been found guilty of or convicted of a *felony*? If yes and the information has not been previously submitted in a prior application to the ACLB, fully explain the facts of the offense and identify the location of jurisdiction of the proceedings. Include a copy of all final court documents identifying charges and assessing penalties. The Appraiser Certification and Licensure Board conducts criminal background checks on all applicants. Yes ___ No ___

5. Have you **IN THE LAST TEN YEARS** entered a plea of nolo contendere, plead or been found guilty of or convicted of a *misdemeanor*? If yes to either of these questions and the information has not been previously submitted in a prior application to the ACLB, fully explain the facts of the offense and identify the location of jurisdiction of the proceedings. Include a copy of all final court documents identifying charges and assessing penalties. The Appraiser Certification and Licensure Board conducts criminal background checks on all applicants. Yes ___ No ___

6. Are you now awaiting trial or sentencing in any criminal proceeding? If yes, fully explain the facts of the offense and identify the location of jurisdiction of the proceedings. Yes ___ No ___

7. Have you **EVER** used any name other than the one herein, either initials, surname, maiden name, or alias? If yes, please state all other names used. Yes ___ No ___

I CERTIFY that the information provided on my renewal application for licensure or certification, as well as all information submitted to verify continuing education as part of my application, is true and accurate to the best of my knowledge.

I ACKNOWLEDGE that falsification of any of the information submitted as part of this application is grounds for denial of renewal of an appraiser license or certificate, or subsequent disciplinary action during the term of the license or certificate.

I ACKNOWLEDGE that if I fail to renew on or before the expiration date of my license or certificate, during the period beginning on the day following the expiration date of my license, and ending on the date of the renewal of my license or certificate it is unlawful for me to engage in, carry on, advertise, or purport to engage in or carry on real estate appraisal activity within the state of Oregon. (OAR 161-010-0010)

I ACKNOWLEDGE that if I fail to renew my license or certificate within one year from the date of expiration, the status of my license or certificate becomes terminated (ORS-10-0010 (8)) and I must reapply meeting qualifying education and experience requirements.

I UNDERSTAND that my signature on this renewal application is my consent for a criminal offender record check by the Appraiser Certification and Licensure Board.

I UNDERSTAND that my social security number is required pursuant to ORS 25.785 and that failure to provide my social security number will be a basis to refuse to issue or renew my license. I further understand that my social security number will be used for child support enforcement purposes, criminal background checks, National Registry identification and/or taxpayer identification.

I UNDERSTAND that I am required to comply with Oregon Revised Statute Chapter 674 and Oregon Administrative Rules Chapter 161.

SIGNATURE OF APPLICANT

DATE