

Appraiser Certification & Licensure Board

Special Board Meeting - Summary Minutes

February 16, 2010

ACLB Office, 3000 Market Street NE, Suite 541, Salem, Oregon

Via Conference Call

BOARD MEMBERS IN ATTENDANCE

Craig Zell, Chair
John Larsen, Vice-Chair
Daneene Fry
Rick Herman
Brad Armbrust
Jill Whitlock

ACLB STAFF IN ATTENDANCE

Bob Keith, Administrator
Karen Turnbow, Programs Manager
Warren Foote, Legal Counsel, DOJ

BOARD MEMBERS ABSENT

Phil Johnson (excused)

PUBLIC IN ATTENDANCE

None

I: CALL TO ORDER AND VERIFICATION OF QUORUM

Chairperson Zell called the meeting to order at 10:00 a.m. and verified that a quorum was present.

II: EXECUTIVE SESSION - 10:02 am

Discussion regarding employment/personnel matters.

III: RETURN TO PUBLIC SESSION 10:40 am

MOTION #1

Whitlock moved and Herman seconded that:

The Board grant Keith a two-step salary increase effective March 1, 2010.

Motion passed unanimously.

MOTION #2

Larsen moved and Whitlock seconded that:

The Board add one additional step to Fisher's current salary range and grant him a one-step salary increase effective March 1, 2010 .

Motion passed unanimously.

Larsen tendered his resignation as the Board's Vice-Chair effective immediately. Larsen will stay on as the banking member of the Board.

Armbrust nominated Whitlock as Vice-Chair to be effective immediately. Fry seconded the nomination. Approved unanimously.

Zell reminded the board that his board member position ends June 30, 2010.

Discussion regarding issuance of a Final Order in the matter of Grady Welborn. The Board approved issuing the Final Order as discussed.

MOTION #3

Herman moved and Armbrust seconded that:

The Board approve issuance of a Final Order as amended in the case of Grady Welborn.

Roll call vote. Motion passed unanimously.

IV: ADJOURNMENT

MOTION #4

Larsen moved and Fry seconded that:

The Board meeting be adjourned.

Motion passed unanimously.

Meeting adjourned at 11:05 am.

Next scheduled meeting – April 12, 2010